



Washoe County Code of Conduct / Other Complaint Form

Date: _____

Name: _____

Telephone Number: _____

Address: _____

Personnel Number: _____

- I have personally been subjected to a violation of the Washoe County Code of Conduct
- I am filing on behalf of another person subjected to a violation of the Washoe County Code of Conduct.
- Other

Please indicate the basis on which this complaint is filed if related to the Code of Conduct:	
<input type="checkbox"/> Honesty	<input type="checkbox"/> Tolerance
<input type="checkbox"/> Respect	<input type="checkbox"/> Fairness
<input type="checkbox"/> Duty to Serve the Public	<input type="checkbox"/> Courtesy
<input type="checkbox"/> Professionalism	

Brief description of the conduct that occurred, including dates, location and department:



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DEPARTMENT OF HUMAN RESOURCES

Remedy you are seeking if the alleged act is found to be in violation of the Washoe County Code of Conduct or workplace expectations of professional behavior other than Discrimination and Harassment:

IMPORTANT! Please answer the following questions as thoroughly as possible and include any other information which you believe is pertinent to your complaint. You may use the back of this document and as many additional sheets as necessary.

Did the alleged act result in any personal harm to you?

Why do you believe the actions you describe in your complaint violate the Washoe County Code of Conduct or workplace expectations of professional behavior other than Discrimination and Harassment?

Who or what do you believe is responsible for the violation you describe?

Were there any witnesses to the act? If so, please provide their names and contact information.

I certify the above statements to be true and factual to the best of my knowledge.

Signature

Note: for complaints related to Title VII - Discrimination and Harassment, [please reference the policy again Discrimination, Harassment, Retaliation and that complaint form.](#)